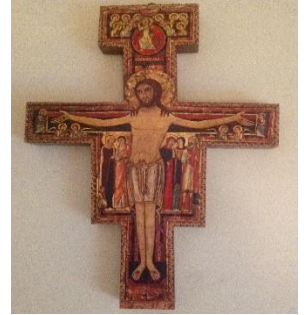


**Staff and Commission Attendees:** Fr. Brian Phelps, Deacon Chris Rauch, Jeannette Fromm (Worship), Cheri Rotterman (Faith Formation), Marty McClain, Ben Marsh (Seminarist), (Social Action)

**PAC Members Present:** Lisa Barhorst, John (and Maureen) Hoffmann, Mary Gutman, Cathy Frank, Danny Sprouse, Sarah Chivers, Shawn Norris, Melissa Bennett, Chuck Destefani, Dave Laurash, Chris Gardner, (Youth Rep),

**PAC Member(s) absent:** Tom Kwest, Laura Lipnitz, Lynn Stuart, John Maqsud, Deb Franz



**Welcome and Opening prayer at 7pm**

**Approval of January meeting minutes:** Deacon Chris and Danny Sprouse had several corrections. Motion approved to accept the January Minutes as amended.

**Staff Report: Deacon Chris**

See report for full details.

**Special Guest: Diya Percy**

Sophomore at Alter HS working on her Girl Scout Gold Award with a project to minimize poverty

- Her project is organizing large-scale donation drive with St. Charles, St. Francis, and Incarnation. She is requesting to advertise in bulletin, do a few church announcements, and place donation boxes at the church doors. Planning for 4-15 April 2022 as collection dates.
- Project is one-time only. Sustainability will come through education during the drive. Alter HS will collect, count, and distribute the goods received to Hanna's Treasure Chest and others.
- St. Francis can support by bulletin advertising, mass announcements before and during the drive, and keeping the boxes in the church entrances. Bulletin announcements are due the Monday, 21 March for the weekends leading up to the drive.
- No issues foreseen with this interfering with Holy Week because at that point there will only be collection boxes at the doors.
- Marty asked Lisa to send an email saying that PAC has approved this for entry into the bulletin.
- Deacon Chris asked Diya to submit her suggested wording before 21 March so she has additional time.

**Social Action:** Fr. Brian reporting tonight.

- Skip Fromm is still organizing the Head, Heart and Hand initiative with Incarnation.

**Faith Formation: Cheri Rotterman**

- Cheri met this evening with Precious Planet. Discussed ideas with how to implement Laudate See in Faith Formation for all of the ages. Precious Planet will organize the information.
- Will host one of the Stations of the Cross this year.

**Worship Committee: Jennette Fromm**

- A Biblical Walk through the Mass. by Dr Edward Swiri. Looking for ways to share with the Parish a greater appreciation for the mass.
- Candlelight Mass: Coming up 24 March 2022

**Finance: Deacon Chris**

- No meeting in February so no report. Still looking good.

**Youth Ministry: Marty McClain**

- D-Cell small groups going strong. The Chosen videos are sparking a lot of great conversation with the group.
- Praise and Worship Team hosting Adoration 24 Apr 2022.

**Business Updates: Deacon Chris**

- Panel installation: Delayed delivery because the material comes from Maine. The lift needed for installation is part of the installation contract.
- Ready Electric may be hired to rewire the lights in the parking lot. Wenco referred and they responded immediately. Will include installation of LED bulbs.
- Men's Club is replacing the lighting along Clio Road where a lift is not required.
- The new Sanctuary Light looks nice. The old one froze, frayed the cable, fell, and shattered the old globe. The old one was a custom-made artifact that it was impossible to fit.

**New Business:**

Amazing Parish – Beacons of Light

- St. Francis is paired with Incarnation as a Parish Family starting 1 July 2022. Father Brian is the pastor for the family and Dean of the Northeast Deanery.
- Next up: Revisit the mass schedules of the two parishes and see what adjustments must be made. The limiting factor is that each priest is only allowed to perform two masses per day.
- The Deanery priests are meeting now to discuss the schedule. St. Francis only has three masses. Incarnation has seven. Chances are they will have to absorb the changes.
- The diocese is providing very detailed demographic information to the Deanery so that decisions can be made with the best information available.
- The plan for going forward really isn't due until 1 July 2023.
- The next step is a staff Meet and Greet happening 24 March socially to get to know each other and begin to build relationships.
- Once the staff is connected, how can the PACs and other commissions begin to do the same thing? Their PAC has already reached out. Lisa will connect with Father Brian and Deacon Chris about creating a subcommittee to organize a mixer between the two groups. Lisa requested anyone interested in being on that Subcommittee to notify her after the meeting.
- There are Round Tables being done over Zoom and available on the website as recordings to be viewed. Cathy Frank said today's was very good and would be worthwhile viewing.
- Educate yourself on the 'Beacons of Light' website: <https://catholicaoc.org/beacons-of-light/learn-more>

2022 PAC Elections:

- Cathy Frank says it is time to start planning for the election process. Some people stayed another year because of both COVID and awareness of the Beacons of Light. We have 15 now. If we reduce the total number to 12 then we will need four new members. It is time to start planning for the bulletin announcements and nomination processes during the mass. Sarah Chivers will run the election process this year.

Nursery:

- It re-opened this past weekend on 13 February 2022. The staff will work on putting the announcement out in the bulletin.
- All of the small toys have been put away. It is just a quiet place to let the children be children during mass.
- The room is thoroughly cleaned every Monday just like the rest of the church facility.

Refinishing Pews:

- It will remain on the back burner until we are past the COVID protocols and need for spraying them down after each liturgy.

Beacons of Light Recognition. This is our opportunity to **highlight anyone in the parish who has demonstrated Prayer, Teamwork, and Discipleship** for recognition.

- Father Brian would like to recognize Tom Kwest. He always helps, never complains, and needs prayers.
- Marty wants to recognize Jeanne Shephard, the receptionist, for handling calls from Incarnation and coordinating the meeting of the staffs.
- Lisa: Mary, Betty Davis, Father Brian, Sharon Driscoll all helped comfort a friend having a hard time going through a divorce, medical, and employment challenges. She was encouraged and has been coming back to the church because of the welcome and support received here.
- Deacon Chris: Impressed by a family and the children for praying many prayers. Praise for parents who are paying it forward with their kids.
- Sarah: Thanks for PAC because everyone is so positive and optimistic through the challenges we are having. Not everyone has this same outlook. The video showed last month is changing hearts in other places.
- Mary: Loves to sit behind families with small children. The parents are sharing the saints with their children in books. We all should affirm parents who bring their kids to church. Encourage them to keep them coming!
- Ben: Noticing prayer after the 1100 mass, praying the Anointing of the Sick over Tom Kwest after mass. Felt the love of the parish for them. Made a big impression!
- Chris: Man to Man ministry offering kindness and gentility to each other over. Tom Kwest was also called out for organizing the lanyard bucket for the ministry. They were all stacked nice and neat for them. Those little acts of service are wonderful. You see a lot of things when nobody is looking.
- Sherri: Thanks to Ben for constantly supporting the RCIA team.
- Danny: Thanks for everyone who works behind the scenes to make things happen so that the mass flows transparently for everyone. Filling candles, laundering linens, setting the environment.
- Cathy: Betty Davis who maintains the prayer chain and Julie Weaver who coordinates funerals at the parish. Bereavement is very difficult. They are very empathetic and are a blessing to families by giving them the ability to just talk out their feelings.
- Jeannette: Prayers for family and what they are going through.
- Maureen: For prayers at work and opportunities to share the faith.
- John: Chances to share RCIA with children.

- Dave: Mike Manzo. He is always helping. He ran the Saint Vincent DePaul breakfast at 4am and then turned right around and helped clean up at the Pancake Breakfast on Sunday. Great guy.
- Melissa: Pat Norris. She very much needs our prayers and support. She is really struggling. She drags herself to mass because she knows Casey will be there and has her St. Francis family to lean on.
- Chuck: Very much appreciates the celebration of the Eucharist at St. Francis and the richness it brings to our lives. The belief that Christ “is” in the world in a real way today is what makes Catholicism unique and special.

**Next meeting:** Tuesday, 15 March 2022

**Closing Remarks: Fr. Brian** Thank You for all you’re doing. God bless!

**Closing prayer: Fr. Brian**