



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike, Centerville, OH 45459-7108

Pastoral Advisory Council (PAC) Minutes—November 19, 2019

The meeting commenced at 8:00 pm following Vespers

Attendees: Fr. Brian Phelps, Deacon Chris Rauch, Jacob Lindle, Seminarian Intern, Mary Ellen Singer, Pastoral Associate

PAC Members present: Ruth Addison, Lisa Barhorst, Melissa Bennett, Dan Driscoll, Cathy Frank, Chris Gardner, Skip Fromm, Anna Monnett, Jill Raison, Danny Sprouse, Mira Wilson

PAC Members absent: Deb Franz, Tom Kwest

Commission Representatives present: Jeannette Fromm, Chuck Martinson, and Mira Wilson

Guest Presenter: Benjamin Cameron

Welcome and Introductions of all Commission representatives.

Review of Minutes & Staff Reports

- **Previous Meeting Minutes**—Minutes approved with no changes: 1st Skip Fromm; 2nd Danny Sprouse; Approval--unanimous
- **Staff Report:**
 - Entered as submitted with no questions
- **Commission / Committee Reports**
- **Social Action**—Chuck Martinson
 - Another representative will attend beginning in 2020—Meghann Naveau
 - Planning a gathering highlighting all social action ministries between masses on Jan 26
 - Fair Trade sale at UD on Dec 7. St Francis representatives have a table for fair trade coffee and chocolate.
 - Planning educational programs in the bulletin on the 7 Principles of Catholic Social Teaching, and Dignity beyond Debate—civil behavior in the political environment.
 - Anna expressed PAC's appreciation for Chuck's participation and reporting on Social Action activities.
- **Faith Formation**—Mary Ellen Singer (Sylvia submitted report)
 - November was an in-depth review by Sylvia Carmody.
 - Jacob has been very active and his involvement is greatly appreciated
 - Saturday morning CCD was cancelled due to only four registrants
 - CCD grades 1-5 includes 130 participants with 23 students for First Communion this year.
- **Worship Commission (WC)**—Jeannette Fromm
 - WC working on improving petitions

- WC started working on the Worship Assessment Tool, beginning with environment. Items noted include: scratches on the vessels requiring replating; doors are noisy which distracts from a quiet, prayerful setting; decorations appear to be a personal preference; discussion around lack of visibility of Tabernacle—located behind the wall; Fr. Brian stated we may investigate installing a window opening where the Tabernacle could be placed. It would have the back to the sanctuary and open into the chapel.. Anna voiced concerns about cleanliness of sanctuary and restrooms; location of additional rolls of toilet paper on back of toilet was questioned as it becomes contaminated resulting in waste of rolls.
- Finance—no November meeting
- Youth Ministry—Mira Wilson
 - National Catholic Youth Conference (NCYC) –leaves 11/21; Keynote will be streamed live
 - Students helped at Dayton Food Bank on Friday when school was not in session
 - Praise & Worship XLT will be Dec 8
 - Mission Trip this summer will be Buffalo, NY, with Young Neighbors in Action, usually they work on cleaning, painting or repairs of needed areas.
- **Business Update--Deacon Chris Rauch**
 - Deferred to report
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- **Action item review -- Anna Monnett**
 - Noted increase in handicap parking spots—response to question submitted to PAC
- **Ask PAC—Jill—Beginning in January, we will hold Ask PAC on the weekend before PAC meeting. There will be no “Ask PAC” in December due to the holidays. Recent questions:**
 - Playground area needed to support young families feeling welcome
 - Women’s restroom—need 2 roll dispensers so toilet paper not on back of toilet
 - Need two songs at Offertory as it takes too long to gather the collection. Some churches do not bring the collection up, only the bread and wine.
- **Hardscape Subcommittee—Deacon Chris stated the first meeting was extremely efficient. Cameron, will be presenting his Eagle Scout project to PAC in November.**
- **Presentation by Benjamin Cameron, prospective Eagle Scout project**
 - Repair of the outside Stations of the Cross—refer to handout submitted
 - Bring the Stations closer to the parking lot for reflection from car for mobility impaired people
 - Decide on 6 ft or 9 ft crosses; material—cedar, composite or treated pine (current crosses are treated pine and approximately 25 yr old)
 - Use small gravel / sand mix to set into ground vs concrete for ease of removal / care
 - Cost of supplies: Gravel \$433; Pine 6 ft crosses \$190; Pine 9 ft crosses \$360; Cedar and composite not costed out. Deacon Chris will continue to work with Benjamin on this project. PAC expressed preference for 9 ft wooden crosses and interested in cost out for cedar.
 - Anna expressed our appreciation for Benjamin’s plan and presentation

- **Flagpole—Anna**—referred to Scouts as a project

New Business Topics

- 2020 Meeting schedule: Jan 21, Feb 18, Mar 17, Apr 21, May 19, June 16, July—off, Aug 18
- Parish / Community Donation from an estate donation: A portion will be given to St. Vincent. Discussion around needs and impact of the following organizations:
 - CSS—Tornado Relief
 - St. Vincent
 - Area Agency on Aging
 - Bellbrook Open Arms clinic
 - Bridget’s Pathway
 - Valley Food Relief
 - Gem City Market
 - Elizabeth New Life Center
 - Bellbrook Family Resource Center
 - Homeful
- After discussion, Bridget’s Pathway and Elizabeth New Life Center were selected for donation
- Gem City Market will be asking for partners in January for parishioners to help support membership

Pastor’s Final Comments/Closing --Father Brian

- Closed with Hail Mary

Meeting adjourned 9:00 pm—Motion by Skip Fromm and 2nd by Danny Sprouse.