



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike, Centerville, OH 45459-7108

Pastoral Advisory Council (PAC) Minutes—January 21, 2020

The meeting commenced at 8:00 pm following Vespers

Attendees: Fr. Brian Phelps, Deacon Chris Rauch, Jacob Lindle, Seminarian Intern, Mary Ellen Singer, Pastoral Associate

PAC Members present Ruth Addison, Lisa Barhorst, Melissa Bennett, Skip Fromm, Chris Gardner, Anna Monnett, Danny Sprouse, Mira Wilson, Deb Franz, Tom Kwest

PAC Members absent Dan Driscoll, Cathy Frank, Jill Raison

Commission Representatives present: Jeannette Fromm, Meghann Naveau, Lori Everett and Mira Wilson

Guest Presenter: none

Welcome and Introductions of all new Commission representatives.

Review of Minutes & Staff Reports

- **Previous Meeting Minutes**—Minutes approved with one change: 1st Danny Sprouse; 2nd Skip Fromm Approval-- unanimous
- **Staff Report:**
 - Entered as submitted
 - Fr. Brian highlighted the family-friendly, parish mission with Oddwalk scheduled for Oct 4-6
- **Commission / Committee Reports**
- **Social Action**—Meghann Naveau
 - Planning educational programs in the bulletin on the 7 Principles of Catholic Social Teaching, and Dignity beyond Debate—civil behavior in the political environment.
 - Working to identify all the various ministry groups within Social Action
- **Faith Formation**—Mary Ellen Singer (Sylvia submitted report)
 - Saturday morning CCD was cancelled due to only four registrants
 - Doing a 2-month deep dive into each of the four faith formation areas
 - VBC scheduled July 19 – 23
 - CCD grades 1-5 includes 130 participants with 23 students for First Communion this year.
 - Fewer students participating in religious education program; smaller families; busy schedules
 - Focusing first on sacramental grace with additional opportunities for reconciliation and Eucharistic Adoration
- **Finance**—Lori Everett
 - Quarterly meeting schedule
 - Completing annual review of specific accounts
- **Worship Commission (WC)**—Jeannette Fromm
 - WC continues to work on the Worship Assessment Tool—section B--Assembly which includes parish communication.
 - Discussed Easter mass schedule—addition of a third mass on Easter morning to safely accommodate increased attendance; Fr. Brian to include a survey in Flock note to identify best times for Easter

morning masses. Fr. Brian explained safety issue at Christmas Eve 4pm mass when ambulance had difficulty accessing church due to high attendance and parking on both sides of entrances / exits

- Finance—no November meeting
- Youth Ministry—Mira Wilson
 - National Catholic Youth Conference (NCYC) – Thanked Fr. Brian, Deacon Chris and Jacob for participating as chaperones
 - Students helped at House of Bread on Monday, Martin Luther King Day, when school was not in session
 - Encounter Dayton will be February 9
 - Praise & Worship XLT will be March 15
 - March for Life—prayer service at 7pm Jan 23 before leaving for Washington DC
 - Planning summer events
- **Business Update--Deacon Chris Rauch**
 - Consider use of funds allocated for Catholic school subsidies--\$60k budgeted with \$10k spent--\$50k remaining. Should funds be donated to an elementary, Catholic school in need such as St. Benedict Moor or divide between two needy programs, ie St. Anthony; Danny suggested Fr. Brian ask at the Deanery
 - Bid obtained to create storage for tables and chairs--\$120K
 - Consider removing stage to create storage room for tables and chairs
 - Discussion regarding use of reredos wall; removal or relocation
 - Need for enhanced communication to parish around project
 - New janitor, Joanne, really taking ownership of the bathrooms and toilet paper rolls discussed
 - Considering purchase of vacuums for Easter Seals crew to use—brooms just scooting dust bunnies
- **Action item review -- Anna Monnett**
 - Nametags distributed to PAC numbers
- **Ask PAC—Anna—bulletin announcement was not placed prior to meeting**
 - Recent questions:
 - Playground area needed to support young families feeling welcome—Hardscape to evaluate playground question
 - A few compliments heard at 5pm mass
- **Hardscape Subcommittee**—Deacon Chris stated contractor recommended use of Round Up to kill invasive plants; other option was controlled burn; contractor working to obtain permission from Centerville to perform a controlled burn to eliminate invasive plants for the natural prairie

New Business Topics

- 2020 Meeting schedule: Jan 21, Feb 18, Mar 17, Apr 21, May 19, June 16, July—off, Aug 18
- Danny brought up need to evaluate kitchen renovations. Concerns about kitchen have been raised by Martha Ministry, Christmas Bazaar, and Men’s Club. Workflow is crowded creating safety concerns. Fr. Brian asked for names of potential people who could evaluate the area for improvements; Deacon Chris discussed the capital budget process and current projects and priorities.

Pastor’s Final Comments/Closing --Father Brian

- Question—should we stop providing Precious Blood due to flu? Fr. Brian stated some people can only receive Communion through the Precious Blood and people may choose to abstain
- Closed with Hail Mary

- **Meeting adjourned 9:15 pm**—Motion by Skip Fromm and 2nd by Danny Sprouse.