



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – September 18, 2018

The meeting commenced at 8:00 pm.

Attendees: Father Brian Phelps, Deacon Chris Rauch, Ann Garcia, Marty McClain

PAC Members Present: Louise Carter, Andy DeVito, Dan Driskell, Cathy Frank, Skip Fromm, Chris Gardner, Tom Kwest, Ann Moell, Anna Monnett, Jill Raison, Delaney Smith, Ruth Addison

- **Review Previous Meeting Minutes (Louise Carter):** PAC members approved the Meeting Minutes from August 21, 2018.
- **New Members (Louise Carter):** Louise welcomed new PAC members Cathy Frank, Chris Gardner, Tom Kwest. New member Deb Franz was unable to attend.

Reports:

- **Social Action Commission (Andy DeVito):** There was no meeting.
- **Faith Formation Commission:** There was no meeting.
- **Worship Commission (Ann Moell):**
 - Review of the commission's constitution was discussed to identify if any changes or revisions are needed.
 - Discussion as to whether the 3 year term should be changed took place with no final decision.
 - Commission has a need for 3 to 4 new members. Would like to recruit more men.
 - The Ministry Fair is scheduled for October 27th and 28th.
- **Finance Council (Ann Garcia):**
 - Lori Everett is the new chair.
 - August financials were reviewed.
 - The annual report will be placed in the bulletin.
- **Youth (Delaney Smith):**
 - The next Youth Ministry is scheduled December 2, 2018.
 - Last month the members of the Senior High Youth Ministry referred to the Parish identity statements as they discussed changing the name of their ministry. The result was to retire the name of FOCUS and take on the name of IGNITE!
 - The Praise & Worship Team will host the celebration of XLT Eucharistic Adoration on October 7, 2018.
 - The Centerville High School Bible Study will begin September 23, 2018.
 - Discussion took place following Delaney's distribution of an update to the Parish Community Room proposal.

- PAC members concurred that the development of a planning committee should take place to ensure the continuation of the proposal's ideas.
- **Business (Deacon Chris Rauch):**
 - Negotiations with concrete contractors continues for the main entrance to the church. Options for how to get through the winter if concrete work cannot be completed before will have to be finalized.
 - Brainstorming continues regarding a space in the church's gathering area where parishioners can go to access individualized and standardized branding of all ministries.
- **Open Forum/Concerns:**
 - Tom Kwest noted that the hot water in the working sacristy sink is not working efficiently as water stream is limited to a "trickle."
 - Cathy Frank noted the floor between some pews appears marred or unclean. This resulted in discussion as to what is, or is not, in place for church's housekeeping needs.
- **Action Items: Louise Carter announced the need for PAC members to rotate and to volunteer for the various tasks.**
 - Andy DeVito volunteered to be secretary.
 - Dan Driskell volunteered to attend the Social Action Commission.
 - Ruth Addison volunteered to attend the Worship Commission.
 - Chris Gardner volunteered to attend the Faith Formation Commission.
 - Jill Raison volunteered to organize the PAC table sign-up sheet and displays needed after Masses on the last weekend of each month.
 - Ann Moell volunteered to organize the PAC responses.
 - Cathy Frank volunteered to oversee the next PAC nomination/election process.
 - Louise will purchase name tags for the new PAC members.
- **Pastor's Final Comments (Father Brian):**
 - Father Brian reported that he is soliciting input from conservators as to the best way to clean, mount and protect the Stations of the Cross acquired as a result of Good Samaritan Hospital closing.
 - Father Brian shared some of the responses he has given to parishioners' questions/comments regarding the Catholic abuse issues.

Closing Remarks: Louise Carter closed the meeting. The next meeting is scheduled October 16, 2018.

The meeting concluded at 9:08 pm.