



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – Jan. 16, 2018

The meeting commenced at 8:00 pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch. Mary Ellen Singer, Fred Wootan. PAC members: Roger Dunlap, Louise Carter, Andy DeVito, Ann Moell, Jill Raison, Anna Monnett, Skip Fromm, Dan Driskell, Delaney Smith, Ruth Addison.

- **Review Previous Meeting Minutes (Roger Dunlap):** The PAC approved the Meeting Minutes from November 28, 2017.

Reports:

- **Vision Committee (Ann Moell):**
 - Ann reported that the writing sub-committee, which is led by Megghan Noveal, continues to work on the new Vision and Mission statement.
 - The Vision Committee is hoping to gain valuable feedback as a result of the Town Hall meetings scheduled Thursday and Sunday.
 - There has been in excess of 100 responses from various surveys. The vision committee members are reviewing them and sorting them into common themes.
- **Social Action Commission (Dan Driskell):**
 - Social Action Commission did not meet as planned due to number of members unable to attend.
- **Faith Formation Commission (Anna Monnett):**
 - The Faith Formation concert event this past Sunday was well attended and received positive feedback on the event's format. The event included strategies for lifelong learning referred to as "Generations of Faith."
 - Confirmation class has begun for 45 to 50 participants which includes 3 RCIA members.
 - Discussion took place regarding the faith formation events supporting the Pilgrimage, and the "question of the week" was discussed.
 - On the topic of volunteer opportunities, discussion included opportunities for the junior and high school students that may possibly encourage their involvement in the corporal works of mercy.
- **Worship Commission (Skip Fromm):**
 - The placement of the new 20 X 20 Stations of the Cross was discussed. As a result of several opinions for placement, it was decided to have paper mockups that could be easily moved around and give enough visuals to allow a favorable decision.
 - Vision Team will have two Town Hall meetings to solicit feedback from the parish members. Dates and times are Thursday, 1/18 at 7:00 PM and Sunday, 1/21 at 12:30 PM.
 - Reportedly, there was positive response to the Christmas services. It was noted that it was a challenge to obtain Christmas day mass commitments in advance for various service ministries.
 - There is a new children's choir that will occasionally be scheduled to sing at mass.
 - The new nursery was discussed. Question as to whether or not parents will stay or leave children.

- Reportedly, parish member feedback includes the opinion that the organ should be played more often. It was noted that Michelle's preference and main expertise is the piano.
- **Finance Council (Fred Wootan):**
 - Finance is in the process of doing the annual review of the charter which is expected to be completed next week.
 - Fred reported that the remodeling budget is currently over by 4%.
 - Fred updated the tuition assistance for children agenda item being developed. Once the policy is finalized, then published, the goal to meet the needs of parents should be completed by next fiscal year.
- **Youth (Delaney Smith):**
 - Praise & Worship team will host XLT Adoration on February 11, 2018.
 - Mission trip will be in Detroit June 24 – 30. Registration is open.
 - The senior high youth ministry is hoping to arrange a small group to attend a July youth conference being held in Steubenville, Ohio.
- **Business (Deacon Chris Rauch):**
 - Deacon Chris distributed a handout itemizing the status of the church renovation and the office remodel expenses/proposals that are and are not currently approved.
 - The San Damiano crucifix is expected to be hung this weekend.
 - The office space is ready for occupancy and security cameras are placed.
 - Quotes for the purchase and placement of cubicles for the main reception area exceeded expectation at \$15,000. Fortunately, it was learned that St. Boniface would be able to give St. Francis two cubicles which would only leave the cost to install.
- **Open Forum/Concerns:**
 - Father Tom confirmed that Bishop Joseph Binzer, Archdiocese of Cincinnati, will attend the next PAC meeting. Bishop Binzer will want to discuss and gain insight into the thoughts of St. Francis' parishioners regarding a new pastor and St. Francis parish in general. Father Tom reported that Bishop Binzer is very much invested in the selection of a pastor who will be a good fit for St. Francis. Father Tom shared that he will not be attending this PAC meeting in an effort to support and encourage an informal and candid exchange between the PAC members and Bishop Binzer. Father Tom reported that he will be meeting with all pastor candidates as he "has much to sell about St. Francis parish!"
- **Nursery Update (Mary Ellen Singer):**
 - Mary Ellen Announced that there is a Virtus Training that complements the Diocesan guidelines. So far there has been only one volunteer for the nursery. The suggestion was made that Junior High and High School students might be interested if they could earn service hours. Mary Ellen announced that the TV monitor is not yet ready for use.
- **Action Items Update:**
 - Roger addressed the action item from last month suggesting that the parishioners who were not selected for PAC be contacted to inquire as to their interest in serving in other commissions. Roger informed PAC committee members that he learned that those parishioners had been contacted by finance. Roger agreed to the suggestion to give the list of parishioner names to the other three commission chairs to contact.
 - Ann addressed the playground action item. She reported that Father Tom has begun to share with parishioners that in lieu of an offer to gift him for his upcoming retirement, he would welcome the gift to be toward a youth playground fund. Ann reiterated that a designated space has yet to be determined for a

playground setting. She also shared that there are choices for the type of playground structures and it is believed that equipment made of metal generally requires less maintenance. In order to proceed further, it is suggested that a focus group needs to be developed to solicit ideas and feedback to support continued planning for a playground.

- Louise decided to produce name tags as she has done in the past to accommodate present need and will continue to research a more professional option. Louise will send typed tags to Skip who volunteered to print.
- Delanie shared the feedback she received from youth ministry members as to what would be on their “wish list” as part of a designated youth ministry room. Member suggestions included: couches, bean bag chairs, a mini fridge, snacks, bibles written for youth/teens, colorful décor such as in posters, bulletin board, speakers for music.

• **Action Items:**

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| ○ 2017-A6 | PAC nametags | Louise Carter | Open |
| ○ 2017-A1 | Contacting parish members not selected for PAC | | Closed |
| ○ 2017-A2 | PAC members visible after Mass | Roger Dunlap | Closed |
| ○ 2017-A3 | Youth concerns | Delaney Smith | Closed |
| ○ 2017-A4 | Suitable stations of the cross | Skip Fromm | Closed |
| ○ 2017-A5 | Playground equipment | Ann Moell | Closed |

Closing Remarks: Roger Dunlap closed the meeting. The next meeting is scheduled February 20, 2018.

The meeting concluded at 9:30 pm.