



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – Oct. 17, 2017

The meeting commenced at 8:00 pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Mary Ellen Singer and Al Fullenkamp (Vision Commission). PAC members: Roger Dunlap, Louise Carter, Robin Chew, Andy DeVito, Ann Moell, Louise Carter, Jill Raison, Anna Monnett, Skip Fromm, Dan Driskell, Ruth Addison.

Opening Remarks: Father Tom welcomed new member, Delanie Smith who is part of the Sr. High Youth Ministry

- **Review Previous Meeting Minutes (Roger Dunlap):** The PAC approved the Meeting Minutes from September 19, 2017.

Reports:

- **Vision Committee (Al Fullenkamp)**
 - Goal is to revise, refine and define a new vision for the parish
 - Member intentions are being gathered and will be coordinated into general themes
 - Objectives: To celebrate Father Tom's service, his retirement and the next phase of his journey. To welcome and assist St. Francis's new pastor as he becomes a viable part of the mission.
- **Social Action Commission (Ann Moell):**
 - There are two women who are planning a Hispanic ministry.
 - A University of Dayton law student, familiar with immigrants, will be assisting.
- **Faith Formation Commission (Jill Raison):**
 - There is a need for children's liturgy volunteers.
 - An on-line faith formation teacher certification is available. Diocese will be developing policies.
 - The Catholic & Lutheran gatherings are reportedly going well.
- **Worship Commission (Robin Chew):**
 - The Ministry Fair is scheduled October 21st and 22nd.
 - Guidelines for announcements at the end of Mass are continuing to be developed with one more revision expected.

- **Business Update (Deacon Chris Rauch):**
 - St Francis staff members have moved their offices into the Rectory.
 - For clarification, Deacon Chris announced that one of the intentions of the office remodeling is to ensure the privacy of visitors as opposed to the privacy of staff members.
 - Effective Monday, October 23rd, the church Sanctuary will be off limits during week of renovation.
 - The new phone system is in place as St. Francis is moving away from AT&T to a different system.
 - Bids for video surveillance are being received and assessed.
 - End-of-year report will be presented at the November PAC meeting.
 - The implementation of streaming Mass is being considered and evaluated.

- **Open Forum/Concerns:**
 - Discussion as to whether “Gifted & Called” should be mandatory attendance for ministry Committee members. The consensus of PAC members present was that the attendance should be encouraged and not be made mandatory.

- **Action Items:**
 - The parish members who were not selected for PAC membership should be contacted to determine if they would be interested in other ministries that have membership needs.
 - Father Tom announced that a draft of the *guideline for Mass announcements* will be provided to Roger Dunlap for distribution to PAC prior to next month’s meeting.

Closing Remarks: Roger Dunlap closed the meeting. The next meeting is scheduled November 28, 2017.

The meeting concluded at 9:15 pm.