



## ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

### PASTORAL ADVISORY COUNCIL (PAC) MINUTES – Sept. 19, 2017

**The meeting commenced at 8:00 pm.**

**Attendees:** Father Tom Schmidt, Deacon Chris Rauch, Mary Ellen Singer, and Ann Garcia (Finance Council). PAC members Roger Dunlap, Louise Carter, Robin Chew, Andy DeVito, Michael Freil, Mike Lucisano, Ann Moell, and Lauren Rau were present. New members attending: Skip Fromm, Anna Monnett, Dan Driskell, and Jill Raison.

Also in attendance: Al Fullenkamp (Vision Committee)

**Opening Remarks:** Roger Dunlap welcomed everyone to the meeting. Fr. Tom welcomed the new members. Both new and old members were given a chance to introduce themselves.

#### **Reports:**

- **Vision Committee (Al Fullenkamp)**

- Meetings have been held on a monthly basis led by Sean Reynolds, consultant hired by the parish.
- Purpose is to establish a new vision for the parish which will be finalized when the new pastor has given input.
- Prepare a description of the parish for the Archbishop to be distributed in the spring to all who could potentially be our new pastor.
- Means to celebrate Fr. Tom's service, retirement, and the next phase of his journey.
- Plan is to renew the Franciscan spirit/charisma in the parish.
- Parish pilgrimage kick off is Oct 1<sup>st</sup>. Parish, including PAC members, are encouraged to engage in the journey by active participation.

- **Social Action Commission (Andy DeVito):**

- Parish has a Global Mission Advocate who will represent St. Francis Parish to the archdiocese. Global Mission Sunday is Oct. 22<sup>nd</sup>.
- Catholic Campaign for Human Development collection is Nov. 19<sup>th</sup>.
- High School mission will be June 24-30<sup>th</sup>, 2018.
- Immigration/Refugee Panel will speak at the Downtown Dayton Library on Sat., Sept. 23<sup>rd</sup> at 1 PM.
- Weavers meeting is Sept. 25<sup>th</sup>.
- Ethical Trade Fair is Dec. 2<sup>nd</sup>.
- Distinguished Speaker Series on Immigrants and Refugees is Thurs. Oct. 5<sup>th</sup> at St. Albert Parish.
- Parish Picnic is Sunday Sept. 24<sup>th</sup>.

- Plans in works for postcard campaign for immigration reform.
- **Faith Formation Commission (Lauren Rau):**
  - Marty McLain is organizing next year's Sr. High mission trip to Detroit.
  - Sylvia Carmody reported on elementary Faith Formation classes.
  - Generations of Faith, Pilgrimage opportunity, "Franciscan Fire", planned for Sunday, Oct. 28<sup>th</sup>.
- **Worship Commission (Louise Carter):**
  - Announcements at Mass have been changed to be read at the end of Mass.
  - Guidelines for announcements have been revised to help improve content and decrease length.
  - Commission is undertaking a review of their Constitution.
  - Preparations for construction/renovation were discussed.
  - Worship Commission ministry fair is scheduled for October 21-22.
- **Finance Council (Ann Garcia):**
  - End of fiscal year was June.
  - Annual report will be published soon in parish bulletin.
  - Annual internal review of parish finances will be coming soon.
  - Finance Council is in need of new members.
  - Ann requested the list of nominees to review for potential candidates
- **Youth Ministry** (No report given. A new youth minister is to be assigned.)
- **Old / New Business:**
- **Review Previous Meeting Minutes (Roger Dunlap):** The PAC approved the Meeting Minutes from June. 20,, 2017.
- **PAC New Membership Plan (Roger Dunlap):**
  - PAC had more members nominated than last year. More votes (about 1000).
  - PAC members stayed after the meeting to set up a time to meet to discuss beginning a process of strategic analysis to see where PAC has been and where it is going and what they would like to accomplish.
  - Copies of PAC charter were distributed for review. Question was raised as to whether or not participation in the "Gifted and Called" program should be mandatory for nominees for PAC in the future. Discussion was tabled until next meeting.
- **Business Update (Deacon Chris Rauch):**
  - AED is now on premises. A cabinet will be installed after the training of key people on use of device.

- Construction: Wenco has been hired as contractor for remodel/renovation project.
- Fr. Tom met with Connie Schantz and a priest who is a liturgical consultant to work on plans for paint colors. The theme will be earth tones.
- San Damiano Crucifix is in storage in Chicago until supporting wall is reconstructed.
- Large upper window in the church will be replaced. Cost is about \$34K.
- Demolition of office area will begin Oct. 9. Offices are in the process of moving to shared spaces in classroom #2 and Rectory.
- Video surveillance system is under consideration.
- Concrete work at main entrance to church is planned for next spring.

**Action Item Review (Roger Dunlap):**

- Name tags for new members from last year have been distributed. Name tags for this year's new members will be made. Action closed.

- **New Action Items:** (None presented.)

**Pastor's Final Comments (Fr. Tom Schmidt):**

- Fr. Tom reminded PAC members about the parish picnic coming up on Sunday Sept. 24<sup>th</sup> and encouraged all to attend.
- There will be a celebration ceremony of the paying off of the debt.
- Fr. Tom shared a sample of a 20" X 20" station of the cross painted wood relief in the style of the San Damiano crucifix done by the same artist. Cost would be approx. \$5k per station (\$70K total). \$10 K has been pledged. It would take about a year to complete.
- Ann Moell observed that the sample station showed Christ wearing a gold crown depicting the crucifixion rather than a crown of thorns. Father explained that the piece was done in the style of the San Damiano crucifix depicting the resurrection. Further discussion was tabled.

**Closing Remarks:** Roger Dunlap closed the meeting. The next meeting is scheduled October 17, 2017.

**The meeting concluded at 9:10 pm.**

**Addendum:** After the meeting was adjourned, new assignments were made for the various commissions. Ann Moell will report on Social Action, Robin Chew will report on Worship Commission and Mike Lucisano will report on Faith Formation. (Subsequent action: Mike Lucisano tendered his resignation from PAC. Jill Raison volunteered to report on Faith Formation.)