



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – October 18, 2016

The meeting commenced at 8:01 pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Joe Schmidt, Michael Freil, Andy DeVito, Michael Lucisano, Ann Moell, Lauren Rau, Ann Garcia, Mary Ellen Singer, and Stephen Nehrbass. PAC members Roger Dunlap, Robin Chew, and Amanda Roddy were not present and excused.

Opening Remarks: Joe Schmidt welcomed everyone to the meeting, and announced that PAC will take a group photograph for the Parish Directory at next month's meeting.

Reports:

- **Social Action Commission (Louise Carter):**

- Discussed the Archdiocese Distinguished Speaker program.
- Discussed the Fair Trade sale program.
- Discussed the Commission's plan to recruit new members and their involvement in the annual Commission recruitment process.

- **Faith Formation Commission (Joe Schmidt):**

- Discussed the Commission's plan to recruit new members and their involvement in the annual Commission recruitment process.
- Reviewed the Commission's constitution/charter and discussed future goals.
- Discussed ideas from the recent Youth Ministry workshop.
- Discussed metrics on how to measure program success.

- **Worship Commission (Michael Freil):**

- Discussed the Commission's plan to recruit new members and their involvement in the annual Commission recruitment process
- Reviewed the Commission's constitution/charter and discussed its involvement in creating a parish vision.
- Discussed ongoing work to update and make available a parish feedback/comment form.
- Father Ryan Ruiz, assigned to the faculty at the Athenaeum/Mt. St. Mary's Seminary, will visit to discuss the meaning of the liturgy in January 2017.
- The Commission is discussing the need for glider rockers in the church space.

- **Finance Council (Ann Garcia):**

- The Council will present the past fiscal year financial results to the Parish during masses the weekend of October 29-30.
- The Council has made an annual “To Do” list based upon recommendations of the recent procedural review with the Archdiocese.

Old / New Business:

- **Review Previous (21 June) Meeting Minutes (Joe Schmidt):** The PAC approved the Meeting Minutes from September 20, 2016.
- **Project List (Deacon Chris Rauch)**
 - Deacon Chris provided a status of acquiring a contractor to make roof repairs previously approved by PAC. Currently he has acquired bids from four contractors.
 - The repair of a large pothole in the apron on the south side of the building (previously approved by PAC) has been put on hold until warmer weather arrives in the spring.
 - The church office space study is back from the architect and will be corrected prior to sending to the city of Centerville for approval.
 - Deacon Chris has initiated a project to paint areas around the Church utilizing free labor from Kohl’s “Outreach” program.
 - An interior designer is scheduled to visit on October 25 to begin developing a plan to beautify the church space.
 - Interviews to select a new Music Director should be completed by the end of October.

Action Item Review (Joe Schmidt):

- **Previous Open Action Items**
 - Action Item #16-17: Robin Chew will create a document for use by PAC members at Commission meetings to facilitate accurate note taking and reporting. Status: OPEN.
 - Action Item #16-18: Roger Dunlap will present to PAC (in November) draft guidelines & lessons learned to assist Commissions during the annual Commission recruitment process. Status: OPEN.
- **New Action Item:** Action Item #16-19: PAC will identify one to two members who will participate in the creation of the Parish Vision Statement (see Father Tom’s remarks below). Status: OPEN.

Pastor’s Final Comments (Fr. Tom Schmidt): Father Tom announced the creation of an ad hoc committee responsible for creating a Parish Vision statement. The vision will be created in phases with involvement from the staff, PAC, and Commissions. Father Tom also announced the upcoming parish visit by the Little Sisters of the Poor next weekend and provided an updated on his health.

Closing Remarks: Joe Schmidt closed the meeting; the next meeting is scheduled November 15th, 2016.

The meeting concluded at 9:08 pm.