



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – Nov 17, 2015

The meeting commenced at 8:02pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Mary Ellen Singer, Joe Schmidt, Roger Dunlap, Shanna Romeo, Amanda Roddy, Fred Wootan, Louise Carter, and Ed Dapore.

Opening Remarks: Joe Schmidt welcomed everyone to the meeting.

Reports:

- Social Action Commission (Joe Schmidt):
 - Announced the “Fair Trade” sale scheduled December 5th from 9am- 4 pm at the University of Dayton River campus.
 - To celebrate 2016 as the Year of Mercy”, the Commission has planned to implement the “Good News People” program starting during the upcoming Lenten season. This program is part of the Archdiocese “Just Faith” effort to engage and motivate parishioners in the social action mission of the church. The Commission is recruiting group facilitators and volunteers for this 14 week program in January and February.
 - Discussed recruiting new members, and the need to find a new Chairperson to replace Tom Moore (who has reached the end of his term).

- Faith Formation Commission (Roger Dunlap):
 - No report since the meeting was cancelled.

- Worship Commission (Shanna Romeo):
 - Discussed recruiting three new members.
 - Discussed educational needs of parishioners to learn more about the Liturgy, the Mass, and Scripture. Deacon Chris recommended “Flock Notes” and to consider use of Bishop Barron videos.
 - Father Tom discussed the upcoming Jubilee Year of Mercy.

- Finance Council (Fred Wootan):
 - The Council has completed its internal procedures review and is prepared for the upcoming Archdiocese financial review scheduled December 10.
 - The Parish is transitioning to a single checking account (currently has two) to save funds and improve efficiency and accountability.

Old Business/Action Items:

- The PAC approved the Meeting Minutes from 20 Oct 2015.
- PAC Charter Review: (Joe Schmidt): Joe reviewed changes to the Charter which included the new membership procedures. Roger Dunlap and Louise Carter recommended changes which were accepted by PAC. See Action Item 16-4 below
- Membership Recruitment (Roger Dunlap): Roger is working a list of new names with Father Tom to recruit four new members to PAC (3 adult and 1 youth) for January.
- Business Manager Update (Deacon Chris Rauch):
 - The Building and Maintenance Committee is performing an Energy audit to review Parish energy use and expenditures and to provide recommendation.
 - A Parish room usage is underway to provide a recommended way forward on the facilities.
- One Faith/ One Hope/ One Love Campaign Update (Fr. Tom Schmidt): Father Tom provided an update. Overall the campaign is going very well; the parish has already met 76% of its \$1,175,000 goal.

New Business:

- The PAC discussed the need the use of nametags to better identify PAC members at various Parish functions. See Action Item 16-5 below.
- 'Redeeming Administration' (Amanda Roddy):
 - Amanda Roddy led a discussion of Chapter 7, 'Courage'
 - All PAC members should be prepared to discuss Chapter 8 at the next PAC meeting.

Action Item Review (Amanda Roddy):

- Action Item #16-1: PAC will have representation at the next 'My Life, My Gift, My Call' Parish discernment meeting scheduled, Monday, October 26. Update: Joe Schmidt attended the discernment and provided feedback on behalf of PAC. Status: CLOSED.
- Action Item #16-4: Chairperson Joe Schmidt will send out a revised PAC charter with previous 'new membership procedures' included for PAC membership review prior to the next PAC meeting. Update: Joe will update the Charter with inputs accepted for final review at the January 2016 meeting. Status: OPEN
- Action Item #16-5 (new): Roger Dunlap and Michael Freil will research making of nametags to better identify PAC members during various Parish functions. Status: OPEN.

Closing Remarks: Father Tom thanked everyone and closed the meeting. The next PAC meeting is scheduled January 19, 2016. The meeting concluded at 9:11 pm.