



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – Oct 20, 2015

The meeting commenced at 8:04 pm.

Attendees: Father Tom Schmidt, Joe Schmidt, Deacon Chris Rauch, Mary Ellen Singer, Roger Dunlap, Jim Baumann, Ann Garcia, Marty McClain, Shanna Romeo, Amanda Roddy.

Opening Remarks: Joe Schmidt welcomed everyone to the meeting.

Reports:

- **Social Action Commission (Shanna Romeo):**
 - Discussed the adult education programs being offered by the Parish.
 - Discussed prison reform and the helping prisoners find jobs after release.
 - The Commission is working to enhance communication and coordination with the parishioners and within the committee as well as with the other parishes.
 - Expressed a need to have more parishioners join the Commission, and announced the next Parish discernment, “My Life, My Gift, My Call” meeting scheduled for October 26th.

- **Faith Formation Commission (Joe Schmidt):**
 - Reviewed the various staff reports concerning Faith Formation within the Parish.

- **Worship Commission (Roger Dunlap):**
 - The Commission will oversee a new parish ministry known as the “The Threshold Singers” whose mission is to provide comfort through music to the sick and dying. It is part of a national group. Additional information can be found at www.thresholdsingers.com.
 - Discussed the results of the recent St. Francis Day celebration and recommended improvements for next year.
 - Discussed the excessive noise which sometimes exists just prior and during Mass, and recommended ways to reduce it.
 - Will post upcoming baptisms in the bulletin and on the parish calendar, to plan ahead.

- **Finance Council (Ann Garcia):**
 - Discussed plans to present the annual financial status update to the Parish during Mass and postings in the parish bulletin.
 - Discussed the need for new members; 3 personnel should be replaced this year.

Old Business/Action Items:

- The PAC approved the Meeting Minutes from September 15, 2015.
- PAC Recruitment: Joe Schmidt discussed the need to immediately recruit 3 - 5 more members to PAC. He submitted parish bulletin announcements to Father soliciting volunteers to serve on PAC and Commissions (Social Actions, Faith Formation, and Worship). Father Tom approved nominees Ed Dapore and Louise Carter to PAC; both will be invited to the next PAC meeting. Marty McClain will provide a Youth Minister Member nominee to Father for approval. Marty McClain also submitted a list of 61 parishioner nominees to the PAC for consideration.
- PAC Charter Review: The PAC considered a draft charter submitted by Joe Schmidt. Significant discussion focused on the new membership procedures. Father accepted PAC's recommendation that the previous charter's section on new membership procedures be accepted regarding PAC candidate nomination, discernment (to include a parish-wide ballot) and appointment. Joe Schmidt accepted the action item to rewrite this section utilizing this framework (see AI # 16-4 below).
- One Faith/ One Hope/ One Love Campaign: Father Tom provided an update. Overall the campaign is going very well; the parish has already met 43% of its \$1, 175,000 goal.

New Business:

- Business Management (Deacon Chris Rauch): Deacon Chris provided the following update:
 - Parish signs: Main front sign has begun install (funded); bids are being collected to put signage on side of building facing Wilmington Pike; Cloyo Road sign will be painted silver for improved visibility (funded/minimal cost)
 - Awnings: Awnings (outside of Friendship Hall & main south entrance) will be end of October and are funded.
 - Energy & Lighting: Reviewing energy study proposal; will update PAC in November.
 - Building and Maintenance Committee: Formed and meets November 16.
 - Technology Team: Meets October 26 to discuss church bell system, wireless internet signal loss, hearing loop investigation, and church communication system.
- 'Redeeming Administration': Due to time constraints, discussion was postponed to next meeting.

Action Item Review:

- Action Item #16-1: PAC will have representation at the next 'My Life, My Gift, My Call' Parish discernment meeting scheduled, Monday, October 26. All PAC members will also invite one person to volunteer as a member of PAC or one of the Commissions (Social Actions, Faith Formation, and Worship) by next PAC meeting. Status: OPEN.

- Action Item #16-2: Chairperson Joe Schmidt will resend to Father a draft advertisement for the Parish bulletin recruiting new members to the PAC and Commissions (Social Actions, Faith Formation, and Worship). Status: CLOSED.
- Action Item #16-3: All PAC members will review current PAC charter and email Joe Schmidt (courtesy copy Amanda Roddy) with any recommended changes by Sep 29. Action completed. Status: CLOSED.
- Action Item #16-4 (new): Chairperson Joe Schmidt will send out a revised PAC charter with previous 'new membership procedures' included for PAC membership review prior to the next PAC meeting. Status: OPEN

Closing Remarks: Joe Schmidt thanked everyone and closed the meeting. The next PAC meeting is scheduled for Tuesday, November 17, 2015. The meeting concluded at 9:23 pm.