



ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – Sept 15, 2015

The meeting commenced at 8:04 pm.

Attendees: Father Tom Schmidt, Joe Schmidt, Deacon Chris Rauch, Mary Ellen Singer, Roger Dunlap, Jim Baumann, Shanna Romeo, Jack Sederstrand, Amanda Roddy.

Opening Remarks: Joe Schmidt welcomed everyone to the meeting. He thanked Jim Franz for his leadership of the PAC over the last year and welcomed the new vice chairperson, Roger Dunlap.

Reports:

- Social Action Commission (Michael Freil):
 - Discussed a national two year pilot program which stresses collaboration between the parishes within the Archdiocese. There are many opportunities for “Mercy in Action” over the coming year; the Commission highlighted three major activity areas and will further discuss at next month’s meeting.
 - St. Francis of Assisi ‘Precious Planet’ activities earned the Sister Dorothy Stang award.
 - The Commission needs immediately to recruit two or three new members.

- Faith Formation Commission (Shanna Romeo):
 - Jack Sederstrand is the new Chairperson.
 - The Commission needs immediately to recruit two or three new members. Currently two members are on the Commission; a minimum of five active members are required.
 - Discussed and stressed the impact of Religious Education program toward motivating young adults to seek vocations with the Church.

- Worship Commission (Joe Schmidt):
 - Chuck Destefani is the new Chairperson.
 - Discussed the success of the Inspired Worship for Lectors workshop hosted by the Parish on Sep 9 and considered the Lector self-evaluation guide (presented at the workshop) for possible use as a tool for Homily/Mass evaluation.
 - Reviewed the purpose and goals of the ‘One Faith, One Hope, One Love’ campaign.
 - Discussed preparation for the Feast of St Francis of Assisi (Parish patron state) on October 4.
 - Discussed preparation for the official ‘Blessing of the Animals (family pets)’ on October 3.
 - Deacon Jack is assuming training responsibilities for the parish’s Eucharistic Ministers.

- The Commission needs immediately to recruit two new adult and 1 youth members; including volunteers to act as vice chairperson and a secretary.
- Discussed childcare for Mass (See action item below). The Commission recommended that the Parish not seek childcare during weekend Masses unless the Parish specifically allocates funds to this purpose.
- Finance Council (Jim Baumann):
 - Parish annual financial report has been completed and will be announced at Mass and posted in the bulletin for weekend of 24-25 October.
 - The Parish's Annual Financial Procedurals report has been completed and reviewed.
 - The Committee's membership is in good condition; expecting one new member this year.

Old Business/Action Items:

- The PAC approved the Meeting Minutes from August 18, 2015.
- PAC Recruitment (Joe Schmidt): PAC discussed various ways to recruit new members for PAC and the Commissions (Social Actions, Faith, and Worship). This included one-on-one invitations, Parish bulletin advertisements, and involvement in the quarterly 'Getting to Know You' Parish Discernment meetings (next one scheduled Monday, October 26). Father is considering two individuals who were nominated for PAC membership. See Action Items #16-2 and 16-2 below.

New Business:

- One Faith/ One Hope/ One Love Campaign (Fr. Tom Schmidt): Father Tom discussed this Archdiocesan campaign to raise critically-needed funds. St. Francis is in the third wave of parish participation across the archdiocese involving individual pledges over the next five years. The archdiocese is working to raise more than \$130 million total; the Parish's goal is \$1,175,000. The Parish will receive 20% of these funds (60% of funds over and above our goal) back to the Parish for needed capital improvements.
- PAC Charter (Joe Schmidt): Joe Schmidt asked all PAC members to review the current PAC charter (copy handed to each member) and provide any recommended changes to him via e-mail by September 29 (courtesy copy Amanda Roddy). The PAC will review recommended changes next meeting. See Action Item #16-3 below.
- 'Redeeming Administration' (Joe Schmidt):
 - Joe Schmidt led a discussion on Chapter 6, 'Humility'.
 - All PAC members should be prepared to discuss Chapter 7 at the next PAC meeting. Amanda Roddy will lead the discussion.

Action Item Review:

- Action Item #15-1: The Worship Commission recommended the Parish not provide child care during weekend Masses at this time. Father Tom asked this issue be considered next year. PAC concurred to close this issue. Status: CLOSED.
- Action Item #16-1 (New): PAC will have representation at the next 'My Life, My Gift, My Call' Parish discernment meeting scheduled, Monday, October 26. All PAC members will also invite one person to volunteer as a member of PAC or one of the Commissions (Social Actions, Faith Formation, and Worship) by next PAC meeting. Status: OPEN.
- Action Item #16-2 (New): Draft an advertisement for the Parish bulletin recruiting new members to the PAC and Commissions (Social Actions, Faith Formation, and Worship). Joe Schmidt will draft the advertisement for Father's approval by next PAC meeting. Status: OPEN.
- Action Item #16-3 (New): All PAC members will review current PAC charter and email Joe Schmidt (courtesy copy Amanda Roddy) with any recommended changes by Sep 29. Status: OPEN.

Closing Remarks: Joe Schmidt thanked everyone and closed the meeting. The next PAC meeting is scheduled for October 20th, 2015.

The meeting concluded at 9:14 pm.