ST. FRANCIS OF ASSISI PARISH

6245 Wilmington Pike Centerville, OH 45459-7108

PASTORAL ADVISORY COUNCIL (PAC) MINUTES – March 21, 2017

The meeting commenced at 8:02 pm.

Attendees: Father Tom Schmidt, Deacon Chris Rauch, Mary Ellen Singer, Lori Everitt, and Phil Mals. Council members Roger Dunlap, Louise Carter, Robin Chew, Andy DeVito, Michael Freil, Mike Lucisano, Stephen Nehrbass, Ann Moell, and Lauren Rau were present. Joe Schmidt, Mike Lucisano, and Amanda Roddy were not present and excused.

Opening Remarks: Roger Dunlap welcomed everyone to the meeting.

Reports:

- **Social Action Commission (Andy Devito)**:
    - Reviewed feedback from the recent Ministry Fair and discussed the way forward.
    - One new attendee is considering joining the Commission.
    - Pam Long, Regional Director of the Social Action Office, spoke about her office activities.

- **Faith Formation Commission (Lauren Rau)**:
    - Discussed cancellation of the Vacation Bible School (due to church construction activities) and alternate options with St. Charles.
    - Made preparations for their upcoming Ministry Fair, scheduled May 20-21.

- **Worship Commission (Louise Carter)**:
    - Reviewed an educational video on the Eucharist as the source and summit of Christian Life.
    - Father Tom described the efforts reinforcing the servers' role and ministry, including new training planned over the next few weeks.
    - Made plans to schedule blessings of the infant in the womb throughout the year.

- **Finance Council (Lori Everitt):** Reviewed the money counters' process. The Council will next review the ushers' money handling processes.

- **Youth Ministry (Stephen Nehrbass):** Stephen announced a guest speaker next Sunday, and the upcoming spring retreat and summer mission trip.

Old / New Business:

- **Review Previous Meeting Minutes (Roger Dunlap):** The PAC approved the Meeting Minutes from February 21, 2017.

- **Automated External Defibrillator (Michael Freil):** Michael Freil presented findings on Automated External Defibrillator (AED) devices, which included a demonstration of two Physio-Control models by Phil Mals. Michael also noted that the Good Samaritan law protects responders/organizations from lawsuits in the use of AED devices. Michael will provide PAC price quotes for the model PAC preferred (with and without maintenance). See Action Item #17-4 below.

- **Business Update (Deacon Chris Rauch):**
  - Reported good attendance at the recent Town Hall meetings (and use of YouTube posted video) concerning the new church construction/renovation projects.
  - The San Damiano crucifix has been ordered.
  - Two parishioners are working on an Emergency Action Plan for the parish; another individual volunteered to provide cardiopulmonary resuscitation (CPR) training to the parish staff and other volunteers.
  - Provided an update on remodeling projects which included the acquisition of two proposals for window leak investigation analysis, and evaluation of the church structure to confirm its ability to support a wood ceiling.
  - The Parish's maintenance position (vacated by Mike Manzo) will be announced soon.

Action Item Review (Roger Dunlap):

- **Previous Open Action Items**
  - Action Item #17-1: PAC will continue to search for a volunteer to lead the "Gifted and Called" discernment ministry. Update: Betty Davis has agreed to lead the Parish's "Gifted and Called" program. Status: CLOSED.
  - Action Item #17-4: Michael Freil will investigate the acquisition of an AED device to include costs, legal liability issues, and possible courses of action. He will present his findings at the next PAC meeting in March. Update: Michael presented his findings (see discussion above). Michael will provide will provide PAC quotes for the preferred Physio-Control model which will include options for maintenance of the devices. Status: OPEN.

- **New Action Items:** None.

Pastor's Final Comments (Fr. Tom Schmidt): Father Tom thanked everyone.

Closing Remarks: Roger Dunlap closed the meeting; the next meeting is scheduled April 18, 2017.

The meeting concluded at 9:15 pm.